

# Articles/Constitution

## Article 1 - Name

This organization shall be known as the Red River Jeep Club (RRJC).

## Article 2 - Membership

### Section A

Eligibility: Voting members shall be limited to those having the use of a Jeep vehicle with a limit of 2 voting members per vehicle.

### Section B

Members leaving RRJC are asked to remove all RRJC decals/identification.

### Section C

It shall be the duty of each member to abide by all laws and rules and regulations, and the by-laws of RRJC. Each member shall participate, co-operate and support RRJC to the best of their ability.

### Section D

Any member who is deemed objectionable to RRJC by the Executive Board may, upon written complaint, be removed from RRJC membership by a 51% vote of the membership present and voting, and their dues refunded on a prorated basis.

## Article 3 - Dues and Finance

### Section A

Annual Dues shall be \$25.00

### Section B

The Fiscal year shall start April 1 and end March 31.

### Section C

The RRJC Treasurer shall be responsible for the collection of all dues.

### Section D

Expenditures and commitments shall not exceed the amount of cash on hand.

## Article 5 - Officers and their duties

### Section A

The Executive Officers of RRJC shall be:

1. President
2. Vice-President
3. Secretary\*
4. Treasurer\*

\* Secretary and Treasurer will be combined until membership numbers warrant separate duties.

## Section B

The President shall preside over all meetings and serve as Chairman of the Board of Directors. The President shall act as ex officio member on all committees. When deemed necessary, the President may call special meetings of the Board of Directors or a General Meeting. A quorum shall be necessary to transact business. The President may appoint all special committees when deemed necessary. It is the President's duty to see that committees are filled, organized and that they meet regularly, as evidenced by their secretaries reports to them.

## Section C

In the President's absence the Vice-President will act in the President's stead with the full powers of the President. Upon the Presidents orders the Vice-President may act in the President's stead even though the President is absent or disabled. In addition, to provide coverage for the Treasurer, the Vice-President will have signing authority on the RRJC bank account.

## Section D

Secretary's duties: It shall be the duty of the Secretary of RRJC to keep a true and accurate record of the Membership, to be supplied to the Membership Committee, and to keep correct minutes of all meetings, including Board of Directors meetings. Sufficient copies of the board meetings shall be made, so that the officers and Committee Chair shall each receive a copy. Copies of the minutes of all meetings shall be given to the President and Vice-President.

## Section E

Treasurer Duties: The Treasurer shall have in custody all monies and properties of RRJC and to pay all expenditures of RRJC when authorized in accordance with the by-laws. The Treasurer shall give a financial report at each monthly meeting. Upon ending their term, the Treasurer shall deliver to their successor all monies, documents, and RRJC property.

## Section F

Board of Directors: Shall be comprised of the Executive and Committee Chairpersons. The Board of Directors shall govern and supervise all affairs of RRJC and will have final decision on all matters brought forward by the Committee with Committee recommendations in accordance with RRJC by-laws. A majority vote from the Board of Directors shall constitute a quorum for a Board Meeting.

## Section G

The voting power of the voting board members shall be one vote per member of Board of Directors.

# Article 5 - Nominations and Election Officers

## Section A

Any Member in good standing for thirty days immediately prior to nomination, shall be eligible to hold office.

## Section B

Officers shall be elected in the following order:

1. President
2. Vice-President
3. Treasurer
4. Secretary

Officers shall serve one calendar year.

### Section C

Elections shall be held in April.

### Section D

Nominations may be closed by the Chair after the 3rd call for that office.

### Section E

At least 60 days prior to the annual election the President shall appoint a Nomination Committee which shall nominate members for the offices for the coming year to be presented at the election meeting.

The Committee shall conduct the election; nominations may be made from the floor at the meeting prior to the election.

### Section F

The President Elect must vacate any other office prior to election, as does the Vice-President.

### Section G

Elections shall be won by a majority vote of those members present and voting. Voting members must be over 16 years old, each member is allowed one vote.

### Section H

Any officer who is deemed objectionable to RRJC by the Executive Board, may, by written complaint, be removed from office by a two third vote of the membership present and voting. Info on such vote to be supplied to each member of record by email not less than 10 days prior to such vote. Members without email will be contacted by phone if possible.

## Article 6 - Committees

### Section A

All committees shall be formed upon need and report to the President and membership at meetings about progress in whatever area they are working.

## Article 7 - Meetings

### Section A

Meetings shall be designated by the Board of Directors.

### Section B

A quorum to transact business shall consist of 50% of eligible voting members until membership levels reach 25 persons, then after that 30%.

## Section C

Order of Business shall be:

1. Call to order
2. Count of members
3. Reading minutes of last meeting
4. Treasurer's report
5. Committee reports
6. Old business
7. New business
8. Adjournment

## Article 8 - Amendments

### Section A

Proposed amendments to these by-laws shall be submitted, in writing to the Secretary at any Monthly Meeting. They shall be read by the Secretary and then discussed for a reasonable time to be determined by the President and then deferred until the next meeting where a vote will be taken to determine if any changes will occur.

## Article 9 - Bookkeeping and Records

### Section A

The books and records of RRJC shall be audited at least once a year by 2 of the Directors of RRJC. Any member may also inspect the books at the Annual General Meeting which will be held in the month of November.